

GENERAL INFORMATION

The **Disability and Aging Resource Institute* (DARI)** is presenting the **Louisiana Quality Improvement Collaborative Forums** to offer training and essential information to help provider agencies' with the quality improvement process.

Did you know? Medicaid HCBS Waiver Providers are required to have an approved Quality Assurance/ Improvement Plan by September 20, 2005.

Purpose

The purpose of the Forums is to assist provider agencies improve the quality of supports and services for people who are receiving services through their agency.

The quality improvement (QI) collaborative forums will:

- Provide an overview of a quality improvement process.
- Review State quality improvement requirements.
- Provide an overview of the CARF accreditation process and requirements.
- Explore critical issues in Quality Management.
- Define the components of a quality improvement plan.
- Review the CARF agency self-assessment tool.
- Provide a framework for selection of priorities for improvement.
- Provide a forum for networking, discussing issues and problem solving related to the QI Program.

Who should attend the sessions?

These forums are designed for Quality Improvement Program Managers and CEO's of Mental Health Rehabilitation, New Opportunity Waiver (NOW) Services, and other Providers agencies, Health Care Professionals who are responsible for implementing and supporting QI in their department or organization.

What are the benefits?

- Develop organizational capacity to manage QI
- Increase capacity to provide quality services
- Demonstrate commitment to improving services
- Receive objective feedback
- Certificate of recognition for completion

*DARI is a program of A. Charles Stewart Consultants

What are the expected outcomes?

At the end of the three Forum sessions, participants should be able to:

- Understand state government regulations and CARF accreditation standards for Quality Improvement Programs.
- Identify the Quality Improvement Program components that currently exist within the agency.
- Establish a Quality Improvement Committee to meet requirements.
- Understand key roles in the QI program.
- Use knowledge gained in developing agency Quality Improvement Plan.
- Conduct agency self-assessment in preparation for survey.
- Discuss consumer involvement in the quality improvement program.

Dates: Three one-day sessions will be held as follows:

Session one: Wednesday, January 12, 2005

Session two: Wednesday, February 16, 2005

Session three: Wednesday, March 16, 2005

Each session will be from

9:00 a.m. to 12:00 p.m. Morning Session

12:00 p.m. to 1:15 p.m. Lunch on your own

1:15 p.m. to 3:30 p.m. Afternoon Session

Location: All sessions will be held at the

Courtyard by Marriott,

2421 South Acadian Thruway

Baton Rouge, Louisiana 70808

The telephone number to the hotel is (225) 924-6400.

For those attendees planning to stay overnight, the hotel group rate for this event is \$70.00 per night. Reservations should be made three weeks before the scheduled sessions date to get the special room rate. When making your reservations, please ask for the group rate for the Louisiana Quality Improvement Collaborative Forum.

Directions to Hotel: From I-10 - take Exit 157B, Acadian Thruway (LSU exit). Courtyard is located on the corner of Acadian and I-10 interchange.

Forum Requirements

Submit registration form along with the registration fee. Attend all three training sessions to be eligible for the certificate.

Did you know? Mental Health Rehabilitation Providers are required to have full accreditation from COA, CARF or JACHO by March 31, 2006.

Forum Presenters and Facilitators

Guest Speaker from CARF - Paul Andrew, CARF Representative will be the guest speaker.

Valerie Bradley is the President of the Human Services Research Institute. She has headed numerous projects aimed at assessing and improving the quality and delivery of services to persons with developmental disabilities. Ms. Bradley is an expert on quality assurance. She participated in the design of quality indicators for major national advocacy organizations in the developmental disabilities field and has consulted with state governments regarding the design of quality assurance systems. Currently, she is director of a project for the U.S. Health Care Administration to assess the responsiveness of current federal quality assurance regulations to individual resident outcomes.

Stella D. Guidroz, LCSW has 30 years of state service where she specialized in disability policy development and implementation. Stella remains active in the disability arena where she is engaged in private consulting activities assisting agency service providers in the development of a quality improvement process.

Alma C. Stewart, RN, MA, CEO is a specialist in organization development and change, as well as a subject matter expert in areas pertaining to disabilities and long-term care. Alma is the founder of the **Disability and Aging Resource Institute***, a specialized service providing consultation and assistance on matters regarding services for people with disabilities and compliance issues.

Did you know? Quality Improvement is a component of the Accreditation Process.

Registration Information

Register early! Free continental breakfast is included.

Early Bird Special – \$595.00 per person for all three sessions. That is a **\$100.00 per person saving!** Registration must be received before November 29, 2004 for the Early Bird rate.

Registration Fee - \$695.00 per person for all three sessions. Deadline for Registration is December 22, 2004.

Late Registration may be accepted only if space allows. There is a \$50.00 per person late fee for all registrations received after December 22, 2004.

Group Rate – Two or more participants from the same agency will receive a 10% discount on the registration fee. Five or more participants from the same organization will receive a 15% discount. Participants must register together to get the group discount.

Refunds will not be made after December 31. A \$35.00 processing fee will be deducted.

Name _____

Title _____

Company Name _____

Address _____

City _____ State _____ Zip Code _____

Email Address _____

Telephone Number (____) _____

Amount Enclosed \$ _____

Please mail your registration form and payment today to:

Disability and Aging Resource Institute*
P. O. Box 82637
Baton Rouge, LA 70884

*DARI is a program of A. Charles Stewart Consultants

Common Questions

Why are the sessions not three consecutive days?

The sessions are scheduled for one day a month for three months to allow participants to return to their agencies, between sessions, begin implementing the quality improvement process using the information they learn, to have an opportunity during the Forums to discuss progress, including challenges, and obtain practical suggestions to take back to their organization.

Can I register for one session?

It is strongly recommended that participants complete the program by attending all three sessions.

Are on-site programs available?

DARI can present a program in your agency setting for groups, or for small groups of provider agencies.

Are additional services available to each agency or in smaller groups?

DARI consultants are available to provide technical assistance on the agency's self-assessment, quality improvement program and plan development, conduct consumer satisfaction surveys, and/or to conduct a mock survey.

Additional services offered through **DARI** include Program Development, Strategic Planning, Staff Development and Training, Conference Speaker, Seminars and Workshops

How do I get additional information?

For information about services and fees, please contact Alma C. Stewart at 225 766-3305, or alma@acharlesstewart.com, or

Disability and Aging Resource Institute*
P. O. Box 82637
Baton Rouge, LA 70884
Or
Visit us at
www.acharlesstewart.com

Coming Soon!!!

LA QIC Forums

Louisiana Quality Improvement Collaborative Forums

Hosted by



Session one: Wednesday, January 12, 2005
Session two: Wednesday, February 16, 2005
Session three: Wednesday, March 16, 2005

9:00 a.m. to 3:30 p.m.

Courtyard by Marriott
2421 South Acadian Thruway
Baton Rouge, Louisiana 70808